

Our File/N/Réf.           **03 07-97-0011**  
Your File/V/Réf.

DATE                        11 March 1997

TO/DEST.                 The Chair and Members of Regional Council

FROM/EXP.                Chief Administrative Officer

SUBJECT/OBJET           **DELEGATED AUTHORITY**  
**MONTHLY REPORT - JANUARY AND FEBRUARY 1997**  
**(AS PER CORPORATE POLICY MANUAL SECTION 4.6.7.4)**

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Section 4.6.7.6 and 4.7.2.4 of the Corporate Policy Manual states that each exercise of delegated authority by the Chief Administrative Officer shall be reported to Council in accordance with Section 4.6.7.4.

The attached annexes list the delegated authority transactions for the months of January and February with respect to the following:

- Annex A     Contracts greater than \$50,000 (Section 4.6.7.6).
- Annex B     Consultants and Professional Services between \$25,000 and \$50,000 (Section 4.7).
- Annex C     Property Acquisitions between \$50,000 and \$100,000 (Section 5.1.2.3).  
As there were no property acquisitions approved by the CAO during the months of January and February, Annex C is not applicable.

Please contact the relevant Commissioner should you have a question regarding the award of a contract, consultant appointment or property acquisition.

*Approved by*  
*D. Cameron*  
*Acting Chief Administrative Officer*

Attach. (2)  
cc:     Directors/Managers of Finance and/or Administration

**CONTRACTS APPROVED BY THE CHIEF ADMINISTRATIVE OFFICER  
UNDER DELEGATED AUTHORITY (CPM 4.6.7.6.)  
(During the Months of January and February 1997)**

<u>TENDER OR CONTRACT</u>	<u>COMPANY</u>	<u>AMOUNT</u> \$	<u>DATE APPROVED</u>
<u>ENVIRONMENT</u>			
Robert O. Pickard Environmental Centre Digester Gas Utilization Contract No. CS-6180 Construction Contract Award	J.C. Sulpher Construction Ltd. Gloucester, Ontario	\$1,176,260.57	12 Feb 97
Valve Supply - Fleet Street Pumping Station and Britannia Water Purification Plant Tender 0670-71-Q1/96	DM Valve Inc. Ottawa, Ontario	\$50,214.75	03 Feb 97
Nepean Collector Sewer Sewer Maintenance Program Phase II Contract No. CS-6193 - Contract Award	Colautti Construction Ltd. Gloucester, Ontario	\$60,233.00	23 Jan 97
Lynwood Village Phases 6A and 6B Watermain Rehabilitation Programme Contract Nos. CW-6211 and CW-6212 - Repayment (payment to the City of Nepean for the watermain portion of the tender)	Graydex Ottawa Inc. Nepean, Ontario	\$4,500.00	09 Jan 97
	Taggart Construction Ltd. Ottawa, Ontario	\$167,400.00	
	Total	\$171,900.00	

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Contract Award Fleet Replacement Equipment - Pumps, Generators, etc.	Craig Construction Limited Nepean, Ontario	Total Provision = \$58,215.00	02 Jan 97
	D.K. Dodds Limited Manotick, Ontario		
	B.N.R. Equipment Ottawa, Ontario		
<u>FINANCE</u>			
Award of Contract to Purchase Sun Server	Harris Computer Services Nepean, Ontario	\$58,969.00 (excluding PST and GST)	23 Jan 97
<u>INFORMATION AND PUBLIC AFFAIRS</u>			
Co-Operative Tender for the Supply of Fine Paper Tender No. 0645-00-T1/95 - Extension	Sections 2 and 3 Graphic Papers Ottawa, Ontario	\$150,000.00	20 Feb 97
	Section 4 Unisource Canada Inc. Ottawa, Ontario	\$85,000.00	
	Total	\$235,000.00	

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<u>TENDER OR CONTRACT</u>	<u>COMPANY</u>	<u>AMOUNT</u> \$	<u>DATE APPROVED</u>
<u>PLANNING AND DEVELOPMENT APPROVALS</u>			
Janitorial Contract 495 Richmond Road	S.H. Cleaners Limited Ottawa, Ontario	\$186,269.88	26 Feb 97
<u>TRANSPORTATION</u>			
Establishment of a Standing Offer Agreement for Tree Removal Services	Davey Tree Experts Company Carp, Ontario	\$53,832.00	11 Feb 97
Cellular Telephone - Air Time Services Tender No. 0725-51-T1/97	Cantel Inc. Kanata, Ontario	\$109,779.00	03 Feb 97

**CONSULTANT APPOINTMENTS APPROVED BY THE CHIEF ADMINISTRATIVE OFFICER  
UNDER DELEGATED AUTHORITY (CPM 4.7)  
(During the Months of January and February 1997)**

<u>TENDER OR CONTRACT</u>	<u>COMPANY</u>	<u>AMOUNT</u> \$	<u>DATE APPROVED</u>
<u>CHIEF ADMINISTRATIVE OFFICER</u>			
Consultant Contract: Business Process Reengineering Study in the Planning and Development Approvals Department	KPMG Consulting Ottawa, Ontario	\$42,000.00	11 Feb 97
<u>ENVIRONMENT</u>			
Construction and Demolition Waste Composition Study Contract No. CC-7005 - Contract Award	Norm Castonguay c/o Huneault Waste Management Ltd. Navan, Ontario	\$35,771.47	20 Feb 97