

REGIONAL MUNICIPALITY OF OTTAWA-CARLETON
MUNICIPALITÉ RÉGIONALE D'OTTAWA-CARLETON

REPORT
RAPPORT

Our File/N/Réf. **50 01-98-0280**
Your File/V/Réf.

DATE 16 April 1998

TO/DEST. Co-ordinator
Corporate Services and Economic Development Committee

FROM/EXP. Environment and Transportation Commissioner

SUBJECT/OBJET **SUPPLY OF REFLECTORIZED SHEETING -
TENDER 0550-45-T1/98- CONTRACT AWARD**

DEPARTMENTAL RECOMMENDATION

That the Corporate Services and Economic Development Committee and Council approve the award of Tender 0550-45-T1/98, Supply of Reflectorized Sheeting, Sections 1, 2, 3 and 4 to 3M Canada Inc., London, Ontario, for a total contract provision of \$171,434.51.

DISCUSSION

The above award includes all taxes and is F.O.B. Ottawa.

Tenders (excluding GST/PST), for the supply of reflectorized sheeting was received from the following companies:

	<u>Section 1</u>	<u>Section 2</u>	<u>Section 3</u>	<u>Section 4</u>
3M Canada Inc., London	\$34,672.56	\$105,820.00	\$5,535.00	\$3,045.93
EM Plastics & Electrical Products Ltd, Downsview	Incomplete Bid	91,583.88	Incomplete Bid	Incomplete Bid
Departmental Estimate (excluding GST/PST)				\$150,564.21

Tenders were called by the Supply Management Division.

Based on the review of the tenders received, the Department recommends the acceptance of the tender from 3M Canada Inc., London. The requested contract award of \$149,073.49 plus \$22,361.02 for GST/PST allowance brings the total contract award to \$171,434.51.

The tender submitted by EM Plastics and Electrical Products Ltd. for Section 2 of this tender was rejected as it did not meet 62-GP-11M, the Canadian Government Board Specification for this product.

This material will be used in the manufacturing of traffic signs at the Sign Production Facility at the Loretta Ave N. Operations Building.

CONSULTATION

As this contract represents the supply of reflectorized sheeting, public consultation is not applicable.

EXPENDITURE JUSTIFICATION

It is necessary to commit to this expenditure now in order to ensure that materials are available for the production of traffic signs in 1998.

FINANCIAL STATEMENT

Funds will be available in Account No. 014-25201-0000, Stores Account for the purchase of these materials. When material is removed from Stores charges to the Sign Production Operating account will occur.

*Approved by
M. J. E. Sheflin, P.Eng.*

DM/ks

SUPPLY MANAGEMENT DIVISION

I concur,

*G. Ford on behalf
of the Finance Commissioner*

FINANCE DEPARTMENT COMMENT

Inventory Account 014-25201 - when material is removed from inventory, charges to the sign production operating account will occur.

*Approved by C. Colaiacovo
on behalf of the Finance Commissioner*