

Our File/N/Réf. 16-98-0271

DATE 18 June 1999

TO/DEST. The Chair and Members of Council

FROM/EXP. Finance Commissioner

SUBJECT/OBJET **DELEGATED AUTHORITY**
QUARTERLY REPORT - JANUARY TO MARCH 1999
(AS PER CORPORATE POLICY MANUAL SECTION 1.6.1)

Section 1.6.1 of the Corporate Policy Manual states that where no reporting requirement is specified, all persons or bodies acting pursuant to a delegation of authority shall report all such actions not less frequently than on a quarterly basis.

The report lists the delegated authority transactions for the quarter ended March 31, 1999 in respect of the following:

- Annex A Contract Awards between \$10,000 and \$50,000 - Section 4.2.4
- Annex B Contract Variations less than or equal to \$100,000 - Section 4.3.1
- Annex E Contract Awards over \$50,000 which are Sole Source - Section 1.6.1

Please contact the relevant Commissioner should you have a question on the award of a contract.

Annex A, B, & E are on file with the Regional Clerk and are available on request.

Approved by
Jack LeBelle

Attach. (3)

c.c. Directors\Managers of Finance and Administration