

REGION OF OTTAWA-CARLETON  
RÉGION D'OTTAWA-CARLETON

REPORT  
RAPPORT

|                                     |   |
|-------------------------------------|---|
| Our File/N/Réf.<br>Your File/V/Réf. | 15 05-00-2000   |
| DATE                                | 01 February 2000  |
| TO/DEST.                            | Co-ordinator<br>Corporate Services and Economic Development Committee                   |
| FROM/EXP.                           | Finance Commissioner<br>Planning and Development Approvals Commissioner                 |
| SUBJECT/OBJET                       | <b>PURCHASE OF PERMANENT GENERATORS - OTTAWA-CARLETON CENTRE AND HOMES FOR THE AGED</b> |

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### DEPARTMENTAL RECOMMENDATIONS

**That the Corporate Services and Economic Development Committee and Council:**

- 1. approve the transfer of capital authority in the amount of \$1,525,000 from the Year 2000 Program capital budget to a new capital account in the Property Services Division, to cover the installation and residual purchase price of rental generators at the Ottawa-Carleton Centre and the three Homes for the Aged;**
- 2. authorize staff to exercise the options to purchase generators from Cummins Ontario Inc. in accordance with tender 0285-39-T1/98 for the Ottawa-Carleton Centre and the three Homes for the Aged.**

### BACKGROUND

There were twenty-four (24) contingency plans developed or updated as part of the Year 2000 Program. As part of that process, a detailed analysis was undertaken to identify any additional requirements for backup generators at critical Regional facilities to support these contingency plans.

The backup generators that had been in place for many years in these facilities were not configured or adequately sized to meet all of the operating requirements in the event of an extended power failure. In fact, a detailed analysis of the electrical systems by an external consultant identified that most of the key operating requirements at Regional facilities were not on the existing backup generators.

For example, at the Ottawa-Carleton Centre, the existing generator which was installed during the original building construction does not support all of the following essential services most of which have been added subsequent to moving into the building in 1990:

- The Emergency Measures Unit Emergency Operation Centre;
- The backup Regional Police Dispatch Centre;
- The 24 Hour Call Centre and the Region's Information and Public Affairs Office;
- Offices of the Chair, Regional Council and most of the Senior Management team;
- The Region's main telephone system, e-mail, financial and payroll systems, as well as the Municipal Partnership applications servers used by the area municipalities;
- An emergency backup cheque production facility for Social Services; and
- An emergency dental treatment centre and emergency Operations Centre for the Health Department.

Portable backup generators were rented for the Year 2000 rollover period in order to provide continuous power to the entire 111 Lisgar Street facility, thereby ensuring the effectiveness of any contingency plans requiring staff to occupy and/or use equipment in this critical facility.

Furthermore, during the Ice Storm it was discovered that the existing backup generators at the three Homes for the Aged would not power the entire facilities. The Year 2000 contingency plan for the three Homes focused on accommodating residents for the extent of a power failure rather than evacuating them. Since the backup generators that were already in place were not adequately sized to meet all of the needs, portable backup generators were rented for the Year 2000 rollover period that could power each of the Region's long-term care facilities.

## DISCUSSION

The terms and conditions of the rental contract for the portable backup generators put into place for the Year 2000 rollover allow the rental charge to be applied against the outright purchase of the generators if they are purchased by March of 2000. The Year 2000 Program Office has consulted with all of the operating areas that are dependent on the operation of the Ottawa-Carleton Centre, as well as the three long-term care centres. Based on those discussions, it is recommended that existing authority from the Year 2000 Program budget be transferred to an appropriate account in the Property Services budget, and that Property Services assume the task of outright purchase and permanent installation of these generators.

## PUBLIC CONSULTATION

Public consultation is not required.

EXPENDITURE JUSTIFICATION

Failure to purchase these generators will require staff in a number of operating areas to revisit their contingency plans and identify alternative locations with existing backup generators. Failure to purchase these generators by 08 March 2000 will result in forfeiting the application of the rental payments (\$301,444 or 33.8%) against total purchase price investment of \$892,690.

FINANCIAL STATEMENT:

|                                  | Year 2000<br>900029<br>\$ | Generators<br>– Purchase & Installation<br>\$ |
|----------------------------------|---------------------------|---|
| Approved Budget to Date          | 19,130,000                | -   |
| Increase (Decrease) In Authority | <u>(1,525,000)</u>        | <u>1,525,000</u>                              |
| Revised Budget                   | 17,605,000                | 1,525,000                                     |
| Total Paid and Committed         | <u>13,414,882</u>         | <u>0</u>                                      |
| Balance Available                | 4,190,118                 | 1,525,000                                     |
| THIS REQUEST                     | -                         | <u>(1,525,000)</u>                            |
| Balance Remaining                | <u>4,190,118</u>          | <u>0</u>                                      |

Funds are available for transfer from Order No. 900029, Year 2000 (Reference page 53), 2000 Draft Capital Estimates, in the amount of \$1,525,000 bringing the revised total budget to \$17,605,000.

*Approved by:*  
*J. C. LeBelle*  
*Finance Commissioner*  
*03 February 2000*

*Approved by:*  
*N. Tunnacliffe*  
*Planning and Development Approvals Commissioner*

FINANCE DEPARTMENT COMMENT

Funds are available as indicated.

*Approved by*

*Tom Fedec on behalf of the Finance Commissioner*