

REGION OF OTTAWA-CARLETON
RÉGION D'OTTAWA-CARLETON

MEMORANDUM
NOTE DE SERVICE

Our File/N/Réf. 03-01-00-0006
 Your File/V/Réf.

DATE 11 May 2000

TO/DEST. The Chair and Members of Council

FROM/EXP. Regional Clerk

SUBJECT/OBJET **DELEGATED AUTHORITY QUARTERLY REPORT:
 JANUARY TO MARCH 2000**
(As per Corporate Policy Manual Section 4.2.4. and 4.6.7.6)

Information Previously Distributed

To be listed on the Corporate Services
 and Economic Development Agenda,
 16 May 2000

The Corporate Policy Manual (C.P.M.), Sections 4.2.4. and 4.6.7.6., require that all persons or bodies acting pursuant to a Delegation of Authority report their actions quarterly to Council. This report lists the Delegated Authority transactions for Goods/Material/Services between \$10,000 and \$100,000 (Department Head approval) and Goods/Materials/Services above \$100,000 (Chief Administrative Officer approval) for the period 1 January to 31 March 2000 as follows:

- Annex A Corporate Fleet
- Annex B Environment and Transportation
- Annex C Finance Department, Supply Management Division, Materials Acquisition Branch
- Annex D Finance Department, Supply Management Division, Materials Management Branch
- Annex E Health Department
- Annex F Social Services Department

Annexes A through F are on file with the Regional Clerk and are available upon request.

Approved by
Mary Jo Woollam