

Our File/N/Réf. **03 07-99-0011**

DATE 08 November 1999

TO/DEST. The Chair and Members of Council

FROM/EXP. Chief Administrative Officer

SUBJECT/OBJET **DELEGATED AUTHORITY**
MONTHLY REPORT - SEPTEMBER AND OCTOBER 1999
(AS PER CORPORATE POLICY MANUAL SECTION 4.6.7.4)

PURPOSE

Sections 4.6.7.6 and 4.7.2.4 of the Corporate Policy Manual state that each exercise of delegated authority by the Chief Administrative Officer shall be reported to Council in accordance with Section 4.6.7.4.

The attached annexes list the delegated authority transactions for the months of September and October with respect to the following:

- Annex A Contracts greater than \$50,000 (Section 4.6.7.6).
- Annex B Consultants and Professional Services between \$25,000 and \$50,000
(Section 4.7.2.2).
- Annex C Property Acquisition (Section 5.1.2.3)
- Annex D Repayment for Regional Portion of Tender (Section 4.6.10)

Please contact the relevant Commissioner should you have a question regarding a repayment, award of a contract or consultant appointment, or property acquisition.

Approved by
C.M. Beckstead

Attach. (4)
cc: Directors of Finance and/or Administration

INFORMATION PREVIOUSLY DISTRIBUTED
TO BE LISTED ON CORPORATE
SERVICES AND ECONOMIC DEVELOPMENT
COMMITTEE AGENDA - 16 November 1999

**CONTRACTS APPROVED BY THE
CHIEF ADMINISTRATIVE OFFICER
UNDER DELEGATED AUTHORITY (CPM 4.6.7.6)
(During the Months of September and October 1999)**

<u>TENDER OR CONTRACT</u>	<u>COMPANY</u>	<u>AMOUNT</u> \$	<u>DATE APPROVED</u>
ENVIRONMENT AND TRANSPORTATION			
Miscellaneous Waterworks Material Tender 00599-830-73-T1/99			03 Sep
Schedules B, K and N	Westburne/Canada Valve Ottawa, Ontario	\$343,233.58	
Schedules I and V	Emco Supply Ottawa, Ontario	\$25,309.59	
Schedule R	Ontario Water Products (Eastern) Ltd Belleville, Ontario	\$18,293.68	
Surface Repairs on Various Regional Roads Contract No. 99-820	Dibblee Paving & Materials Ltd. Nepean, Ontario	\$198,679.00	03 Sep
Urban Watermain Upgrades/Extension 1999 Cleaning and Lining Programme - Copeland Park Contract No. ETL 99-3030	Uniflo Corporation Hamilton, Ontario	\$869,441.00	13 Sep
Fuel Management System RFP No. 01199-72020-P01 Award	Coencorp Brossard, Quebec	\$332,021.00	23 Sep

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Supply of Ferrous Chloride Tender 0885-70-T2/96 - Contract Variation	Eaglebrook Inc. of Canada Concord, Ontario	\$73,920.00	29 Sep
Supply of Traffic Controllers Tender 00399-55080-T01			01 Oct
Line Item 1	Multilek (1991) Inc. Nepean, Ontario	\$134,355.00	
Line Item 3	Fortran Traffic Systems Scarborough, Ontario	\$249,139.00	
Supply and Deliver Navistar (International) Truck Parts Tender 0069-73-T01/99	Les Camions de L'Outaouais Hull, Quebec	\$139,100.00	18 Oct
Waste Collection Vehicles Proposal 00499-06575-P01	Surgenor Truck Centre Ottawa, Ontario	\$744,160.00	
	Mack Sales and Service Gloucester, Ontario	\$415,468.00	18 Oct
New Chain Link Fence Greely & Trim Road Facilities Tender 00999-98815-T01	McGee Fencing Ltd. Gloucester, Ontario	\$106,634.06	22 Oct

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Janitorial Services - Contract Extension Tender M. 0910-39-1/96 - ROPEC	Ability Janitorial Services Limited Ottawa, Ontario	\$168,852.00	28 Oct
Fleet Replacement Equipment One (1) 4 Wheel Drive Front End Loader Proposal 00499-07022-P01	Strongco Equipment Goulbourn, Ontario	\$275,432.00	28 Oct
Fleet Equipment One (1) Municipal Parks Tractor and Attachments Proposal 00499-070530-P01	Champion Road Machinery Brampton, Ontario	\$106,030.00	28 Oct
Supply and Deliver of Snow Plow Blades Tender 00499-76006-T01	Champion Road Machinery Carleton Place, Ontario	\$85,603.00	28 Oct
Bulk Gasoline Tender 0405-15-T1/98	Sunoco Incorporated Ottawa, Ontario	\$743,845.00	28 Oct
One (1) Roadway Line Painting Machine Proposal 00499-07053-P01	Linetech Design and Manufacturing Limited St. Catherines, Ontario	\$454,527.00	28 Oct

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HEALTH			
Supply of Latex Condoms Tender 00799-26932-T01	Ansell Canada Inc. Cowansville, Quebec	\$50,274.00	28 Oct
INFORMATION TECHNOLOGY OFFICE			
Multiple One Year Contracts for Telecommunication Links	AT&T Canada (previously MetroNet Communications) Ottawa, Ontario	\$109,227.00	23 Sep
OTTAWA-CARLETON REGIONAL POLICE SERVICE			
Award of Contract for Supply of UPS to Support Communication, Telecommunication and Information Technology Functions	Powerware Canada Inc. Ottawa, Ontario	\$188,973.75	29 Oct
SOCIAL SERVICES			
Printing of Social Assistance Cheques and Deposit Notices Proposal 01199-01800-P03	Royal Bank of Canada Ottawa, Ontario	\$168,460.00	28 Oct

**CONSULTANT APPOINTMENTS APPROVED BY THE CHIEF ADMINISTRATIVE OFFICER
UNDER DELEGATED AUTHORITY (C.P.M. 4.7.2.2)
(During the Months of September and October 1999)**

<u>TENDER OR CONTRACT</u>	<u>COMPANY</u>	<u>AMOUNT</u> \$	<u>DATE APPROVED</u>
ENVIRONMENT AND TRANSPORTATION			
Waste Set-Out Survey - 1999 Contract ETL99-4026	Innovative Management Solutions Inc. (IMS) Ottawa, Ontario	\$29,025.00	24 Sep
Field Testing of Walking Security Index	Geospace Research Associates Ottawa, Ontario	\$40,000.00	28 Oct
FINANCE			
Test Lab/9-1-1* Encumbrance No. CI-9901 ext. 1	AJJA Information Technology Consultants Ottawa, Ontario	\$71,422.50	03 Sep
Year 2000 Vendor Compliance Project * Encumbrance No. CI-9846 ext. 4	LGS Group Inc. Ottawa, Ontario	\$52,965.00	03 Sep
Debenture Information Control/ RSVP Encumbrance No. CI-9911 ext. 2	AJJA Information Technology Consultants Ottawa, Ontario	\$28,569.00	03 Sep

** Increase to Chief Administrative Officer's Delegated Authority
re: Year 2000 Project Expenditures (Corporate Services and
Economic Development Report 2 (4))*

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UNDER DELEGATED AUTHORITY (C.P.M. 4.7.2.2)
(During the Months of September and October 1999)**

<u>TENDER OR CONTRACT</u>	<u>COMPANY</u>	<u>AMOUNT</u> \$	<u>DATE APPROVED</u>
RSVP Project Encumbrance No. CI-9852 ext. 3	AJJA Information Technology Consultants Ottawa, Ontario	\$28,569.00	03 Sep
Water Billing Conversion Encumbrance No. CI-9904 ext. 4	Anjura Technology Corp Nepean, Ontario	\$49,519.60	03 Sep
Project Management Assistance * Encumbrance No. CI-9905 ext. 3	LGS Group Inc. Ottawa, Ontario	\$57,378.75	03 Sep
ETD Year 2000 Business Program* Encumbrance No. CI-9928	AJJA Information Technology Consultants Ottawa, Ontario	\$57,138.00	13 Sep
ETD Year 2000 Business Program * Encumbrance No. CI-9913 ext. 1	AJJA Information Technology Consultants Ottawa, Ontario	\$75,707.85	13 Sep
Novell Migration to NT Encumbrance No. CI-9929	AJJA Information Technology Consultants Ottawa, Ontario	\$36,401.40	13 Sep

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Novel Migration to NT * Encumbrance No. CI-9930	AJJA Information Technology Consultants Ottawa, Ontario	\$57,202.20	13 Sep
MBADES/MCADES Replacement Project Encumbrance No. CI-9932	AJJA Information Technology Consultants Ottawa, Ontario	\$32,140.13	18 Oct
ETD Year 2000 Business Programme Encumbrance No. CI-9933	AJJA Information Technology Consultants Ottawa, Ontario	\$42,853.50	18 Oct
ETD Year 2000 Business Programme * Encumbrance No. CI-9934	AJJA Information Technology Consultants Ottawa, Ontario	\$52,138.42	18 Oct
Year 2000 Redevelopment/Conversion-RSVP Encumbrance No. CI-9842 ext.3	IOTA Information Mgmt Ltd. Ottawa, Ontario	\$33,472.28	28 Oct
Project Management Assistance * Encumbrance No. CI-9905 ext. 4	LGS Group Inc. Ottawa, Ontario	\$57,378.75	28 Oct

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Water Billing Conversion Encumbrance No. CI-9904 ext. 5	Anjura Technology Corp. Nepean, Ontario	\$32,759.12	28 Oct
Debenture Information Control/RSVP Encumbrance No. CI-9911 ext. 3	AJJA Information Technology Consultants Ottawa, Ontario	\$46,424.63	28 Oct
Water Billing Conversion Project and RSVP Encumbrance No. CI-9919 ext. 2	AJJA Information Technology Consultants Ottawa, Ontario	\$30,711.68	28 Oct
INFORMATION TECHNOLOGY OFFICE			
Development of an Information Technology Strategy Proposal No. 01199-9980-P03	Deloitte and Touche Ottawa, Ontario	\$50,000.00	23 Sep
SOCIAL HOUSING			
Social Housing Analysis and Advice	Judy Forrest Ottawa, Ontario	\$49,500.00	28 Oct

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re: Year 2000 Project Expenditures (Corporate Services and
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**PROPERTY ACQUISITION APPROVED BY THE CHIEF ADMINISTRATIVE OFFICER
UNDER DELEGATED AUTHORITY (C.P.M. 5.1.2.3)
(During the Months of September and October 1999)**

TENDER OR CONTRACT

COMPANY

AMOUNT
\$

DATE APPROVED

<u>TENDER OR CONTRACT</u>	<u>COMPANY</u>	<u>AMOUNT</u> \$	<u>DATE APPROVED</u>
PLANNING AND DEVELOPMENT APPROVALS			
Lease Renewal 10 Coral Avenue	Al-Madinah School of Ottawa Nepean, Ontario	\$50,718.50	13 Sep

**REPAYMENTS FOR REGIONAL PORTION OF TENDERS APPROVED BY THE
CHIEF ADMINISTRATIVE OFFICER UNDER DELEGATED AUTHORITY (CPM 4.6.10)
(During the Months of September and October 1999)**

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ENVIRONMENT AND TRANSPORTATION Water Distribution System Rehabilitation Programme			
Mann Avenue Contribution for watermain portion Contract No. ETL99-3033	City of Ottawa Bradley-Kelly Construction	\$145,721.00	03 Sep
Contribution for storm sewer portion Contract No. ETL99-2017	City of Ottawa Bradley-Kelly Construction	\$113,300.00	