

REGIONAL MUNICIPALITY OF OTTAWA-CARLETON
MUNICIPALITÉ RÉGIONALE D'OTTAWA-CARLETON

REPORT
RAPPORT

Our File/N/Réf. **31-06-96-0135-AA**
Your File/V/Réf.

DATE 14 January 1997

TO/DEST. Co-ordinator
Corporate Services and Economic Development Committee

FROM/EXP. Environment and Transportation Commissioner

SUBJECT/OBJET **SUPPLY OF SODIUM HYPOCHLORITE**
TENDER 0885-38BB-T1/96
CONTRACT EXTENSION

DEPARTMENTAL RECOMMENDATION

That the Corporate Services and Economic Development Committee and Council approve the extension of Tender 0885-38BB-T1/96 for the supply of Sodium Hypochlorite at the Robert O. Pickard Environmental Centre to Colgate-Palmolive Canada Inc., Toronto, for a total contract provision of \$143,237 for the period of 1 March, 1997 to 28 February, 1998.

RATIONALE

As a component of the wastewater treatment process, Sodium hypochlorite is used for disinfection of the final effluent discharged from the Robert O. Pickard Environmental Centre.

A tender for the supply of Sodium hypochlorite for the period of 1 March, 1996 to 28 February, 1997 was awarded to the lowest responsive bidder Colgate Palmolive Inc. in March 1996.

The tender was issued for the period 1 March, 1996 to 28 February, 1997 with a provision to extend the contract for two additional 12-month periods subject to satisfactory performance and acceptable terms and conditions. The unit price tendered was \$0.127 per litre.

The Supply Management Division contacted both Colgate Palmolive Inc and Lavo Co. Ltd. to evaluate the stability of Sodium hypochlorite pricing. Lavo Co. Ltd. indicated that due to increased manufacturing costs their price would increase from last years quote. Colgate Palmolive declined to extend current pricing for a two year period due to uncertainty in future chlorine prices. However, Colgate Palmolive has offered to extend the current pricing for a one year period.

The required quantity of Sodium hypochlorite for the Robert O. Pickard Environmental Centre is 1,054,066 litres, and the estimated cost will be \$133,866, plus an allowance of \$9,371 for G.S.T., bringing the total contract provision to \$143,237.

CONSULTATION

The public consultation process is not applicable.

EXPENDITURE JUSTIFICATION

The supply of the Sodium hypochlorite chemical is essential and required for Final Effluent disinfection. Disinfection of the Final Effluent is an integral part of the wastewater treatment process and is in accordance with the Ministry of the Environment and Energy's Certificate of Approval.

FINANCIAL STATEMENT

	\$
Proposed 1997 Budget	1,115,331
Pre-Commitments to Date	<u>(824,863)</u>
Balance Available	290,468
THIS REQUEST	<u>(119,364)</u>
Balance Remaining	<u>170,384</u>

This request represents a pre-commitment of the 1997 Operating Budget, Account No. 252-42421-5340 Chemicals and Gases, Wastewater Treatment Branch. Funds in the amount of \$23,153 represents a pre-commitment of the 1998 Operational Budget for the final two months of the contract.

Approved by
M. J. E. Sheflin, P. Eng.

SH/jes

SUPPLY MANAGEMENT DIVISION

I Concur,

G. Ford
on behalf of the Finance Commissioner

FINANCE DEPARTMENT COMMENT

To establish unit prices for 1997/1998.
Approval of this contract represents a pre-commitment against the 1997 Operating Budget.
Subject to Council Approval.

Approved by T. Fedec
on behalf of the Finance Commissioner