

Our File/N/Réf.
Your File/V/Réf.

DATE 5 May 1998

TO/DEST. Coordinator
Corporate Services and Economic Development Committee

FROM/EXP. Deputy Medical Officer of Health

SUBJECT/OBJET **PROGRAM TRAINING AND CONSULTATION CENTRE
FOR THE ONTARIO TOBACCO STRATEGY**

DEPARTMENTAL RECOMMENDATION

**That the Corporate Services and Economic Development Committee recommend
Council approve:**

- 1. The extension of the existing contract with RBJ Health Management Associates to provide additional services in the amount of \$63,130.00 (including GST) related to the fulfillment of the contract to carry out workplan activities for the Program Training & Consultation Centre from April 1, 1998 to September 30, 1998.**
- 2. The extension of the existing contract with Centre for Applied Health Research, University of Waterloo to provide additional services in the amount of \$8,100.00 (including GST) related to the fulfillment of the contract to carry out workplan activities for the Program Training & Consultation Centre from April 1, 1998 to September 30, 1998.**

BACKGROUND

Since 1993, Regional Council through the Health Department has contracted with the Ontario Ministry of Health to operate the Program Training and Consultation Centre of the Ontario Tobacco Strategy in partnership with the University of Waterloo, Centre for Applied Health Research and RBJ Health Management Associates. The Centre has a mandate to provide training and consultation in tobacco use prevention to communities across Ontario. A six month workplan and budget of \$150,000 for the operation of the Centre has been approved by the Ministry for the period April 1, 1998 to September 30,

1998 (see Annex A) as an extension of the existing contract between the Ministry of Health and the RMOC.

Key roles of RBJ Health Management Associates include;

- development of specific program resources
- delivery of training and consultation services
- conduct planning and evaluation for the centre

Details are specified in the approved workplan.

Key roles of CAHR include;

- advise PTCC Management Committee, Coalition of Ontario Agencies for School Health and other committees as appropriate
- develop a resource box of tools and resources to support minimal contact interventions for smoking cessation
- coordinate a one-hour teleconference on an emerging tobacco control issue
- conduct on-site consultations

Details are specified in the approved workplan.

PUBLIC CONSULTATION

The PTCC has three key user groups: Ontario public health units, local Councils on Smoking and Health across Ontario, and all Ontario community health centres. All services provided by the PTCC have been evaluated by users and other participants as very good to excellent.

FINANCIAL IMPLICATIONS

This is a 100% Ministry of Health funded program. Funds will be provided for in 792-55721.

*Approved by
Geoff Dunkley*

FINANCIAL DEPARTMENT COMMENT

This program is funded 100% by the Ministry of Health.

*Approved by C. Colaiacovo
on behalf of the Finance Commissioner*

Attach. (1)

ANNEX A

Ministry
of
Health

Ministère
de
la Santé



Institutional Health and
Community Services

Soins en établissement
et services communautaires

Health Promotion Branch
5th Floor, 5700 Yonge Street
North York ON M2M 4K5

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March 25, 1998

Dr. Geoff Dunkley
Director
Program Training and Consultation Centre
c/o Ottawa-Carleton Regional Health Department
495 Richmond Road, 6th Floor
Ottawa ON K2A 4A4

Dear Dr. Dunkley:

Re: File No. TOB-PR-97075

I am pleased to confirm a six month extension to the existing contract of the Program Training and Consultation Centre (PTCC) with the Health Promotion Branch, based on current funding levels. The Health Promotion Branch will provide PTCC with \$150,000 to cover the period April 1, 1998 to September 30, 1998.

Funding for this period is contingent upon an approved workplan and budget to cover the period April 1, 1998 to September 30, 1998.

The six-month extension is reflective of the current review of all of the health promotion resource centres with the aim of realigning them in a more stream-lined and effective system. This review is expected to be completed by Fall 1998.

If you have any questions, please feel free to contact Donna Heughan Acting Manager, Tobacco Strategy Unit, at (416) 314-5475.

Yours very truly,

Dorothy Loranger
Lead Director
Community Health

cc: Josie d'Avernas, Program Training and Consultation Centre