

9. 1997 SETTLEMENT - LOCAL HEALTH AGENCIES  
1998 SETTLEMENT - AIDS PROGRAM
- 

**COMMITTEE RECOMMENDATION**

**That the Corporate Services and Economic Development Committee recommend Council approve the 1997 Local Health Agencies and the 1998 AIDS Program Settlement submission to the Ministry of Health.**

**DOCUMENTATION:**

1. Medical Officer of Health report dated 20 Nov 98 is immediately attached.
2. Extract of Draft Corporate Services and Economic Development Committee Minute, 05 Jan 99, immediately follows the report and includes a record of the vote.

REGION OF OTTAWA CARLETON  
RÉGION D'OTTAWA CARLETON

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REPORT  
RAPPORT

Our File/N/Réf.  
Your File/V/Réf.

DATE 20 November 1998

TO/DEST. Co-ordinator  
Corporate Services and Economic Development Committee

FROM/EXP. Medical Officer of Health

SUBJECT/OBJET **1997 SETTLEMENT - LOCAL HEALTH AGENCIES**  
**1998 SETTLEMENT - AIDS PROGRAM**

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### **DEPARTMENT RECOMMENDATION**

**That the Corporate Services and Economic Development Committee recommend Council approve the 1997 Local Health Agencies and the 1998 AIDS Program Settlement submission to the Ministry of Health.**

### **BACKGROUND**

The Ministry of Health requires that audited financial statements and settlement forms be submitted by the Health Department in order that the final determination of allowable costs and funding may be determined for the fiscal year in question. The Ministry requires that these settlements be approved by Regional Council.

Attached as Annex A is the calculation of allowable costs and determination of settlement for the fiscal year 1997 for Local Health Agencies. Annex B is the March 31, 1998 calculation of allowable costs for the AIDS grant received.

### **CONSULTATION**

No public consultation is necessary. Information was gathered according to financial reporting requirements and verified by external auditors.

FINANCIAL STATEMENT

The expenditures for the cost shared programs have been included in the audited financial statements of the Region. The balance of the programs are 100% funded by the Ministry of Health.

*Approved by  
Robert Cushman, MD MBA FRCPC*

FINANCE DEPARTMENT COMMENT

With respect to Local Health Agencies 1997 settlement, \$296,948 was due to the Province at December 31, 1997 (see data below). This amount represents a net amount payable to the Province as a result of subsidies received in excess of costs. Other than Public Health, the programs listed below were all funded 100% by the Province.

<u>Programs</u>	<u>Due to (from) Province</u> (000's)
Public Health	\$ 0
Children's Dental	151,519
Hepatitis 'B'	58,698
Sexual Health Costs	(12,533)
Tobacco Use Prevention	( 4,309)
Teaching Health Unit Costs	148,828
Aids Prevention Costs	<u>(45,255)</u>
	<u>\$296,948</u>

With respect to the Aids Program - 1997 Settlement subsidies received from the Province exceed allowable expenditure for fiscal year ending March 31, 1998 by \$88.00.

*Approved by T. Fedec  
on behalf of the Finance Commissioner*



Ministry  
of  
Health

Ministère  
de la  
Santé

AIDS Bureau  
Community-based AIDS Education  
and Support Program  
& Anonymous HIV Testing Program

## Settlement Forms

# Comparative Statement of Revenue and Expenditure

For 12 months ending March 31, 1998

Region of Ottawa-Carleton - Health Department

Agency/Program Name: \_\_\_\_\_

*Report only revenue and expenditures specific to funding provided by the Ministry of Health, Community-based AIDS Education & Support and Anonymous HIV Testing programs.*

REVENUE	Authorised Budget*	Actual Expenditure	Variance: Underspent (Overspent)	Ministry Use Only
1. MOH Funding (from L9, page 3)	80,000	80,000		
2. Interest Income				
3. Other Income				
4. <b>TOTAL REVENUE</b> (Total, Lines 1,2,&3)	80,000	80,000		

### EXPENSES

5. Total Salaries	15,500	11,661	3,839	
6. Total Benefits	4,000	3,130	870	
7. Total Rent, Utilities				
8. Total Supplies & Expenses Printing	2,500	4,476	(1,976)	
9. Promotional	3,000	2,675	325	
10. Professional Services		7,400	(7,400)	
11. Vehicle Expenses	2,500	187	2,313	
12. Courier	10,500	420	10,080	
13. Medical Supplies	40,500	49,980	(9,480)	
14. Office Supplies	500	159	341	
15. Hospitality	500		500	
16. Translation	500		500	
17.				
18. <b>TOTAL EXPENDITURES</b> (Line 5 to Line 17)	80,000	80,088	874	
19. <b>SURPLUS/(DEFICIT)</b> (Line 4 - Line 18)		(88)		

Please refer to page 2, Step 4 of "Instructions for Completing Ministry of Health Settlement Forms" for an explanation of "Authorised Budget".

Hepburn Block  
9th Floor  
Queen's Park  
Toronto, Ontario  
M7A 2C6

1997 SETTLEMENT

NAME OF HEALTH UNIT

OTTAWA - CARLETON

CALCULATION OF ALLOWABLE COSTS AND DETERMINATION OF SETTLEMENT

PARTICULARS		Reference	Authorized Budget \$ (1)	Actual Expenditures \$ (2)	Ministry Use Only
Total Operating Expenses - 1997	L1	Audited Statements	18,926,792	21,412,513	
Authorized Adjustments Not Included Above (specify)	L2				
	L3				
	L4				
Adjusted Total Expenses	L5		18,926,792	21,412,513	
DEDUCT					
- Offset Revenue	L6	P15-L33	(250,494)	(491,740)	
Sub-total (C2=P6-L43,C7+C9)	L7		18,676,298	20,920,773	
DEDUCT					
-Excluded Costs	L8	P4-L18	4,196,876	6,441,352	
Net Allowable/Shareable Costs (C2=P6-L34,C7+C9)	L9		14,479,422	14,479,422	
Costs to be claimed from Ministry of Health @ 75 % of line 9	L10		10,859,567	10,859,566	
DEDUCT					
-Funding received from Ministry of Health for Cost-shared Programs	L11	P24-L6		10,859,566	
<b>DUE TO (FROM) PROVINCE FOR 1997</b>	L12			(0)	
<b>Children's Dental Treatment Pgr. Costs 100 %</b>	L13	P4-L7	764,569	613,050	
DEDUCT					
-Funding received from Ministry of Health	L14	P24-L12		764,569	
<b>DUE TO (FROM) PROVINCE FOR 1997</b>	L15			151,519	
<b>Hepatitis B</b>	L16	P4-L8	341,000	282,302	
DEDUCT					
-Funding received from Ministry of Health	L17	P24-L18		341,000	
<b>DUE TO (FROM) PROVINCE FOR 1997</b>	L18			58,698	
<b>Sexual Health Costs 100%</b>	L19	P4-L9	885,493	898,026	
DEDUCT					
-Funding received from Ministry of Health	L20	P24-L24		885,493	
<b>DUE TO (FROM) PROVINCE FOR 1997</b>	L21			(12,533)	
<b>TOBACCO USE PREVENTION Costs 100 %</b>	L22	P4-L10	332,778	345,677	
DEDUCT					
-Funding received from Ministry of Health	L23	P25-L6		341,368	
<b>DUE TO (FROM) PROVINCE FOR 1997</b>	L24			(4,309)	
<b>Teaching Health Unit Costs 100 %</b>	L25	P4-L11	1,197,347	1,048,519	
DEDUCT					
-Funding received from Ministry of Health	L26	P25-L12		1,197,347	
<b>DUE TO (FROM) PROVINCE FOR 1997</b>	L27			148,828	
<b>Speech and Audiology Costs 100 %</b>	L28	P4-L12	0	0	
DEDUCT					
-Funding received from Ministry of Health	L29	P25-L18		0	
<b>DUE TO (FROM) PROVINCE FOR 1997</b>	L30				
<b>Aids Prevention Costs 100 %</b>	L31	P4-L13	675,689	720,944	
DEDUCT					
-Funding received from Ministry of Health	L32	P25-L24		675,689	
<b>DUE TO (FROM) PROVINCE FOR 1997</b>	L33			(45,255)	

BOARD CERTIFICATE

I certify that the financial statement and the Calculation of Allowable Costs of Ottawa-Carleton Health Department have been reviewed and approved by the Board and are in accordance with reports filed with the appropriate Municipal Council(s)

Dated

Chairman